

**Haslemere PCC**

**Minutes of the meeting held**

**on Monday 21 July at St Christopher’s Church**

|  |  |
| --- | --- |
| **Present** |  |
| Rector Chris Bessant  Andrew Culshaw | Rector (Chair)  Treasurer |
| Gareth David  Simon Ingram  Justin Manley-Cooper  Katie Morgan  Alistair Morgan  Debbie Peet  Andrew Silk  David Simmons  Marion Thomas | Churchwarden  Associate Minister  PCC Secretary  Deputy Churchwarden |
|  |  |

The meeting was opened with a prayer led by Rev’d Chris.

|  |  |  |
| --- | --- | --- |
|  | **Agenda item** | **Action** |
| 1. | **Apologies for Absence:** Howard Body, Richard Parker, Geraldine Lambrechts, Linda Feliati, Noel Cullen, Stephen Vaughan, David Sewell |  |
| 2. | **Minutes of meetings and Matters Arising from May 2025**  Approved as correct record of meeting. |  |
| 3. | **Rector’s Report and Updates**   * 1. Vocations   VM starting on her ministry programme (Martha Programme) leading to ordination (3 years) commencing in September. Chris put to her that as a PCC we could support financially with her textbooks costs if needed.  RF & MT – course starting in September (1 day a week course with 1 day a week personal study). Meeting all course participants in late July. CB, JMC, RF, MT and VM meeting together to look at future prospects for how they will all fit in together within parish.   * 1. David Wilbraham – moving away from the Parish. Only did once a quarter. Look at a gift at some point.   2. Deanery Activities: licensing service in Milford about to take place and also licensing for Oxford Ridge (Godalming). Working with Godalming – licensing in mid Sept so working with Wardens to progress.   3. Macmillan Coffee Morning – taking place on 24 September in St Christophers, contributes to part of our outward giving.   4. Outward giving: Place To Be raised £670 but two thirds came from just 2 people gifting and a small amount on the plate so not really hitting the numbers. September will be harvest (Foodbank) and then the Quiz (Crossways) so need to relook at November and how we promote that charity (Hunter Centre). Concern there is an element of giving fatigue with the Link fundraising. Maybe look at regularity of promotion, possibly at the last service.   5. Parish Quiz Night – 17th October. DS need to do a proper sound test with better speakers and microphones. Will need to find someone to run the bar. CB to progress.   6. Confirmations – hopeful of 5-6 young people, and 3 adults. | **CB to find someone to run the Bar** |
| 4. | **Mission and Parish Vision**  The Link Community Hub: AC / DP  Build progressing well, approximately 2 weeks behind due to some redesign of steel work. Probably into single figures of contingency due to some roof repairs (£3k).  Debbie, Cathy and Andrew busy on kitchen plans, storage, furniture, website, booking system etc. Will be a consultation in next few weeks on colours.  To progress things forward, a subcommittee will be formed (acting as a management group) that reports to the PCC. They’ll have oversight of service agreements etc. and there will be some additional hours from Parish Administrator.  Draft Terms of Reference – please review and share comments with AC/DP.  Opening of the Link looking likely to be June 2026 (13-14th) – looking at possibly holding an open event over whole weekend. Need someone to take ownership of the marketing project.  Parish Needs Process and Vision Day:  Diocese requires us to have a Vision. At a deanery level they support us with achieving and implementing this. Phase 1 has already happened (2023), Phase 2 started to take place a few weeks ago and will feed into our own Vision Away Day on 27th September. Looking at securing a facilitator for our event. |  |
| 5. | **Gardening Calendar - Policy Reviews and Planned Items**   1. Review of Church and Non-Church Activities (Safeguarding) 2. Youth Work – St Stephens and 3Counties have a larger number of youth members, so incorporating and working together to establish our needs. Report is a result of this work in looking at ways we can incorporate and work together on our youth needs. Will raise at the AGM of the REF next month for potential funding of Chloe Adams. Question on the Junior Choir and what their role will be as they get older? Potentially focus on a small number of older ones as a cohort (Clive to make decision and lead on this). 3. Week of Prayer – This is a town led initiative with a focus on 24/7 prayer, as part of the Global Week of Prayer taking place in the first week of September (we are nominated to host Sunday 6 September). Concern of CB and JMC is whether we are actually able to host prayers 24 hours a day. 4. Query if sidespersons and welcomers should do safeguarding training? Chris to pick up with Kari. | **PCC- share round with plea for idea.** |
| 10. | **Regular Reports:** |  |
|  | 1. St Christopher’s : JMC   Nothing to add |  |
|  | 1. Safeguarding: NC   Nothing to add |  |
|  | 1. Children and Families   Nothing to add |  |
|  | 1. Budget & Finance   We are on budget at the half year point. Healthy balance at the bank which is comforting with our cashflow demands. |  |
|  | 1. Fabric Activity JMC   Nothing to add |  |
|  | 1. Schools Update CB   School and Church partnership. Core vision between the two areas. Want a bit more coming back to the congregation about what the school are doing in their church connections. Intercessions structure to include schoolwork. Suggested we invite their orchestra to play during communion one week. |  |
| 10. | **AOB** |  |
|  | * MT – do we need to add a report / support for Carpenters and Women of Worth. CB confirmed Howard was taking on Carpenters. * Housegroups – no central management of these. Who does them, how can someone join a group? Something to consider at the parish awayday. * JMC – care home ministry Peter will no longer be assisting with the Redcot ministry, which means it will go back to JMC., he might need to find some ppl to get involved in that. CB/JMC to pick up, |  |
| 10. | **Dates of 2025/26 meetings**  PCC 15th September, 17th November, 19th January 2026, 16th March 2026.  SC: 7th July, 1st September |  |
| 11. | **Closing Grace, Meeting closed at 9.15pm** |  |

**Attachment: Annual Calendar for PCC Review**

(Each annually unless otherwise stated)

|  |  |  |
| --- | --- | --- |
| **Month** | **Required** | **Administration** |
| May | Charity Commission  Safeguarding Policy | Health, Safety & Risk Policy - next review 2025 (2yrs) |
| July |  | Review List of Church Activities  Review List of Non-Church Activities |
| September |  | Financial Exposure Authorities – next review 2025 |
| November | Budget  Constitution of Standing Committee | Data Disclosure – next review 2025 (2yrs)  Lone Working – next review 2025 (2yrs) |
| January | Annual Return | Building Hire Agreements – next review 2027 (2yrs)  Churchyard Maintenance Policy – next review 2026 (1 yr) |
| March | Annual Accounts  Recruitment of Ex-Offenders Policy – next review 2025 (3yrs)  Procedure for Reporting Safeguarding Allegations – next review 2025 | Outward Giving Policy – next review 2027 (2yrs) |

**Future Vision and Development in Main Areas of Church Life**

*Updated January 2025*

Significant Achievements for 2024

Relaunch of the Carpenters Men’s Group

Launch of the Women of Worth Group

Securing of funding for the Link Community Hub Project

Continued rise in attendance figures

Installation of a Lightweight Altar for StC

Implementation of a Legacies Awareness Programme

Significant Achievements for 2023

Launch of new Parish Website

Engagement of an Organ Scholar

Launch of a new Older Children’s Group (13+)

Launch of Sunday Families (morning Sunday School)

Employment of a new Parish Administrator

Establishment of a new Parish Vision

Completion of curacy for Justin

Appeal fundraising for outward giving

Continued rise in attendance figures

Worship and Occasional Office

All-age services \ morning worship accessibility for young children. Completed.

Establishment of an acolytes team. Completed.

Establishment of First Communions. Completed

Children and Families

Families@4 to move to twice monthly. Completed.

Establish a regular meeting Families@4 team. Completed.

Establish better branding, communications and cross-over with other areas of church life. Completed.

Greater integration of First Steps into the wider Children and Families ministry. Completed.

Launching of a new older children’s mid-week group. Completed.

Launching of a new Parish Junior Choir. Completed.

Launching of a new 13+ youth group. Completed

Pastoral

Re-establishment of the pastoral team to operate under Covid-19 restrictions. Completed.

Create a strong link with The Hunters Centre. Completed.

Mid-week ministry to the elderly – drop in café possibility? Completed.

Re-establishment of nursing home ministry. Completed.

Re-establishment of Haslemere Hospital ministry.

Schools

Integration of new Children and Families Worker into St Bart’s School. Completed.

Education and Spirituality

Increasing spiritual breadth with the arrival in Grayswood of Revd Elaine Collins. Completed.

Aims towards quiet days, healing, rules of life and spiritual direction ministry.

Establishment of Lent and autumn courses. Completed.

Increasing network of home group support and learning.

Finance, Fabric and Administration

2022 Stewardship campaign to increase regular giving in spring/early summer. Completed.

Completion of Flemish Glass. Completed.

Completion of St Christopher’s Organ repair. Completed.

Review of Churchwarden’s role. Completed.

Long term consideration for use of The Link, with planning for possible major redevelopment. Current.

Establishment of a fundraising hospitality group. Completed.

Redecoration of the StC upstairs room. Completed.

Provision of a lightweight altar for St Christophers. Completed.

Upgrade of audio/visual infrastructure at St Christophers. Completed.

Review of donations and legacies strategy. Completed.

Communities Engagement

Building upon our relationship with the High Street and Wey Hill shops. Establishment of Revd Justin as High Street Chaplain. Completed.

Research into the establishment of a permanent presence on the High Street.

Vocations and Training

Continue to explore vocations with individuals. Current.