

**Haslemere PCC**

**Minutes of the meeting held**

**on Monday 19 May at St Christopher’s Church**

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| **Present** |  |
| Howard Body  Noel Cullen  Andrew Culshaw | Churchwarden  Treasurer |
| Linda Feliati  Simon Ingram  Justin Manley-Cooper  Katie Morgan  Alistair Morgan  Richard Parker  Debbie Peet  David Sewell  David Simmons  Marion Thomas  Stephen Vaughan | Associate Minister (Chair)  PCC Secretary  Deputy Churchwarden |
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The meeting was opened with a prayer led by Rev’d Justin.

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|  | **Agenda item** | **Action** |
| 1. | **Apologies for Absence:** Rector Chris Bessant, Gareth David, Andrew Silk, Geraldine Lambrechts |  |
| 2. | **Minutes of meetings and Matters Arising from March 2025**  Minor corrections to the VE day celebrations. All remainder approved. |  |
| 3. | **Welcome to New PCC Members**   1. Electoral Roll Report – new number to be shared by Kari Hayden with Katie Morgan. Katie will then update and confirm numbers on the PCC are compliant with our revised ER numbers. 2. Appointment of Deputy Church Warden. Seeking re-appointment of David Simmons. **Proposed by Andrew Culshaw, seconded by Alistair Morgan, approved by all.** 3. Welcome to Marion Thomas |  |
| 4. | **Rector’s Report and Updates**   * 1. Vocations   2. Lent and Easter Outcomes. Lent course pitched at a fairly high level and well received. General direction of numbers / attendance is good.   3. Parish Vision 2026 Onwards – 27 September 2025. Marion talked of the Caleb Stream and asked for the PCC’s prayers for her and Robert as they commence their discernment.   4. Rector’s Summer Holiday and Cover | **Action for all PCC Members:**  **SAVE THE DATE FOR PARISH VISION 27 SEPTEMBER 2025** |
| 5. | **Mission and Parish Vision**   * 1. The Link Community Hub: AC / DP   Work has started on the Link, and the contract is signed.  Contractual date of Completion – Good Friday 2026.  Scaffolding up and chimney coming down soon. Community engagement a focus for the contractors and will be posting updates on the website/in church etc.  Ask that the PCC read the reports and relay to anyone who might ask them for information.  Raise the roof and the Flower Festival next month to raise money for the Link.  AM raised that we should have a Health and Safety Risk Assessment of some sort that the PCC approves. AC responded that an independent Health and Safety consultant visits each month and a formal report is made at the monthly site meeting which is attended by 2 PCC members.    Love Haslemere, Hate Waste Community Fridge may become a tenant in an upgraded brick shed. Should have funding to incorporate this piece of work.  b. Welcome Project/ Sidespersons – HB  Meeting at Chris’ house a week ago on vision of what sidespeople do and what the focus is, which is that it’s all about welcome. Discussed how it would work practically and philosophically. Current focus for St Bart’s for now. |  |
| 6. | **Gardening Calendar - Policy Reviews and Planned Items**   1. Charity Commission: KM to complete. 2. Safeguarding Policy: KH   No changes from last year, we just have to do a sanity check and re-adopt it from the Diocese.  **Approval to adopt the Safeguarding Policy : Carried unanimously**   1. Health Safety and Risk Policy: Churchwardens   Nothing to amend. CW carried responsibility for safety generally. But church buildings rests with the fabric team. Review role and responsibilities of the Fabric Committee – perhaps current system isn’t working as well as it could, and some crossover between the CW and FC. Need to pick up between CW and Fabric Committee with some recommendations. Approval of policy – approved unanimously. |  |
| 10. | **Regular Reports:** |  |
|  | 1. Safeguarding: NC   Safer Recruitment being renewed annually.  Risk Assessments done with individual group leaders. Question around templates for RA’s. Better to keep as is which is mostly run to a similar template but are completed by the team leaders.  DBS  Will be reviewing list of Church activities for approval at July meeting. Everything going well, dashboard – we’re at 100%. Reminder there are still a few of us who are have yet to complete their training.  Also with DBS please use the online renewal service to speed up the process. |  |
|  | 1. Children and Families   Request for if a contribution currently made to Nelson through FA4 of £32 could be taken over by Charitable / Outward Giving programme. Can’t be reviewed at present as the Charities list has already been agreed and approved for now. |  |
|  | 1. Budget & Finance   Nothing to report. |  |
|  | 1. Fabric Activity JMC   Nothing to report.  Feedback to Richard Reicke – thankful for his contributions/  endeavours to get the poppy display done as it was thanks to his hard work. Record of thanks and look into a gift of thanks. JMC to investigate.  Noted the Air cadets were also incredibly helpful. | **JMC to look into gift for RR** |
|  | 1. Schools Update CB   Nothing to report. |  |
| 10. | **AOB** |  |
|  | A Quiet Revival (Lamorna Ash). Article in Church Times and report by  Chris. Commend you to read the article and Chris’ report.  RP – noted on the Racial Justice Covenant that there was an undertaking to review on where we are on this and to mark ourselves against. RP noted it is not on the website and Archdeacon will be reviewing it. |  |
| 10. | **Dates of 2025/26 meetings**  PCC: 21st July, 15th September, 17th November, 19th January 2026, 16th March 2026.  SC: 7th July, 1st September |  |
| 11. | **Closing Grace, Meeting closed at 8.50pm** |  |

**Attachment: Annual Calendar for PCC Review**

(Each annually unless otherwise stated)

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| **Month** | **Required** | **Administration** |
| May | Charity Commission  Safeguarding Policy | Health, Safety & Risk Policy - next review 2025 (2yrs) |
| July |  | Review List of Church Activities  Review List of Non-Church Activities |
| September |  | Financial Exposure Authorities – next review 2025 |
| November | Budget  Constitution of Standing Committee | Data Disclosure – next review 2025 (2yrs)  Lone Working – next review 2025 (2yrs) |
| January | Annual Return | Building Hire Agreements – next review 2027 (2yrs)  Churchyard Maintenance Policy – next review 2026 (1 yr) |
| March | Annual Accounts  Recruitment of Ex-Offenders Policy – next review 2025 (3yrs)  Procedure for Reporting Safeguarding Allegations – next review 2025 | Outward Giving Policy – next review 2027 (2yrs) |

**Future Vision and Development in Main Areas of Church Life**

*Updated January 2025*

Significant Achievements for 2024

Relaunch of the Carpenters Men’s Group

Launch of the Women of Worth Group

Securing of funding for the Link Community Hub Project

Continued rise in attendance figures

Installation of a Lightweight Altar for StC

Implementation of a Legacies Awareness Programme

Significant Achievements for 2023

Launch of new Parish Website

Engagement of an Organ Scholar

Launch of a new Older Children’s Group (13+)

Launch of Sunday Families (morning Sunday School)

Employment of a new Parish Administrator

Establishment of a new Parish Vision

Completion of curacy for Justin

Appeal fundraising for outward giving

Continued rise in attendance figures

Worship and Occasional Office

All-age services \ morning worship accessibility for young children. Completed.

Establishment of an acolytes team. Completed.

Establishment of First Communions. Completed

Children and Families

Families@4 to move to twice monthly. Completed.

Establish a regular meeting Families@4 team. Completed.

Establish better branding, communications and cross-over with other areas of church life. Completed.

Greater integration of First Steps into the wider Children and Families ministry. Completed.

Launching of a new older children’s mid-week group. Completed.

Launching of a new Parish Junior Choir. Completed.

Launching of a new 13+ youth group. Completed

Pastoral

Re-establishment of the pastoral team to operate under Covid-19 restrictions. Completed.

Create a strong link with The Hunters Centre. Completed.

Mid-week ministry to the elderly – drop in café possibility? Completed.

Re-establishment of nursing home ministry. Completed.

Re-establishment of Haslemere Hospital ministry.

Schools

Integration of new Children and Families Worker into St Bart’s School. Completed.

Education and Spirituality

Increasing spiritual breadth with the arrival in Grayswood of Revd Elaine Collins. Completed.

Aims towards quiet days, healing, rules of life and spiritual direction ministry.

Establishment of Lent and autumn courses. Completed.

Increasing network of home group support and learning.

Finance, Fabric and Administration

2022 Stewardship campaign to increase regular giving in spring/early summer. Completed.

Completion of Flemish Glass. Completed.

Completion of St Christopher’s Organ repair. Completed.

Review of Churchwarden’s role. Completed.

Long term consideration for use of The Link, with planning for possible major redevelopment. Current.

Establishment of a fundraising hospitality group. Completed.

Redecoration of the StC upstairs room. Completed.

Provision of a lightweight altar for St Christophers. Completed.

Upgrade of audio/visual infrastructure at St Christophers. Completed.

Review of donations and legacies strategy. Completed.

Communities Engagement

Building upon our relationship with the High Street and Wey Hill shops. Establishment of Revd Justin as High Street Chaplain. Completed.

Research into the establishment of a permanent presence on the High Street.

Vocations and Training

Continue to explore vocations with individuals. Current.